

ISO 22301:2019 BUSINESS CONTINUITY MANAGEMENT SYSTEMS INTERNAL AUDITOR TRAINING COURSE

Introduction:

ISO 22301 is an international framework and benchmark that has been developed to guide businesses in identifying potential threats to a company's critical business functions and to build effective backup systems and processes to safeguard the interests of stakeholders. It specifies the requirements to plan, implement, monitor, review and improve a company's business continuity management system, thereby minimising the impact of disruptions.

Course Objectives:

ISO 22301 requires organisations to audit their Business Continuity Management System and to use audit as a means of generating continual improvement. This course has been designed to provide an understanding of the audit process and how to realize its true potential. It will help delegates to understand how to plan, conduct and finish the audit process based on the requirements of ISO 22301:2019.

Course Content:

- A Business Continuity Management System and the role of audit
- Overview of ISO 22301 from an internal audit perspective
- Establishing an audit programme appropriate to ISO 22301
- Selecting and training internal auditors
- Planning an audit
- Performing an audit
- Reporting audit finding
- Verifying corrective action
- Dealing with difficult audit situations
- Auditing for compliance with ISO 22301
- Auditing for continual improvement\

Training Methodology:

Highly participative and interactive, consisting of group discussions, practical exercises, critique sessions, numerous handouts, course templates and case studies to provide hands-on understanding of the process audit approach and its application. Practical workshops are designed to reinforce the discussions and topics.

Who Should Attend:

- Business Continuity Managers and Consultants
- Management System Auditors who want to audit to ISO 22301 and for any employee who will be carrying out internal audits. No previous audit experience is required.
- Those who want to maintain ISO 22301 certification
- Those who want to improve business continuity in their organisation.

Award of Certificate:

Certificate of Successful Completion will be issued to participants with at least 75% attendance.

Duration:

2 days (14 hours)

Course Fee:

\$550 nett per trainee (GST is not applicable).

(Course fee is inclusive of all training materials and light refreshments.)