

ISO 14001:2015 INTERNAL AUDITOR TRAINING COURSE

Introduction:

A good system of auditing is one of the most effective methods of ensuring that the Environmental Management System (EMS) continues to meet its objectives and for control and for identifying improvements. Auditors need to be sufficiently competent in order to evaluate the EMS effectively if the organisation is to achieve the full benefit from its EMS and have confidence that it is achieving its objectives. This course focuses delegates on the most important attributes of a modern and effective environmental management system and helps them to understand the role of the auditor in its development and continual improvement. It introduces delegates to business environmental issues and relevant legislative issue.

Course Objectives:

- Understand the requirements of ISO 14001:2015
- Understand the elements and operations of an EMS and its principal processes
- Understand the approaches, methods and techniques used for the implementation and management of an EMS
- Describe the responsibilities of an internal auditor and describe the role of internal audit in the maintenance and improvement of management systems
- Applying methodologies for auditing to key requirements of leadership, and expanding the definition of environmental aspects to include product life cycle
- Applying the concepts of risk-based thinking
- Plan and prepare for an internal audit, gather audit evidence through observation, interview and sampling of documents and records
- Write factual audit reports that help to improve the effectiveness of the management system
- Suggest ways in which the effectiveness of corrective action might be verified

Course Contents:

- Background and Introduction of ISO 14001
- Review of ISO 14001:2015 requirements
- Interpreting ISO 14001:2015 - A clause-by-clause review and interpretation of ISO 14001:2015
- Understanding environmental issues, aspects, impacts and their significance
- Interpret the context of the organization and its significance to EMS
- Roles and responsibilities of internal auditors

- Introduction of Life cycle perspective
- Integration of EMS into the organization's business processes
- How to plan and prepare for an audit
- Defining the audit scope, frequency and methodologies
- Risk-based thinking in auditing
- Carrying out documentation review, interview and site inspection
- How to carry out effective audits and report their findings
- How to write clear nonconformities and effective internal audit reports
- Following up on nonconformities
- Practical exercises

Training Methodology:

Attendees gain necessary auditing skills through a balance of the tutorials, practical exercises, role-plays, group discussions, case studies and critique sessions.

Who Should Attend:

Environmental Personnel, Management Representative (MR), Appointed Lead Auditors/Internal Auditors, and any Personnel who wish to gain an in-depth understanding of internal auditing. Departmental Personnel who are appointed as representative in the ISO committee and wish to understand how auditors approach an audit are also encouraged to attend.

Award of Certificate:

Participants will be issued with a Certificate of Successful Completion upon meeting 75% of the required course attendance.

Duration:

2 days (14 hours)

Course Fee:

\$420 nett per trainee (GST is not applicable).

(Course fee is inclusive of all training materials and light refreshments.)