

IATF 16949:2016 Internal Auditor Training Course

Introduction:

This comprehensive 2-day course provides delegates with a detailed understanding of the audit requirements, concepts, role and responsibility of the IATF 16949:2016. The proven automotive process approach with the risk-based thinking methodology in preparing and conducting an internal audit is the highlight of this training.

This course teaches participants how to survey and troubleshoot their own operation for compliance to IATF 16949:2016. The audit phases of planning, execution and follow-up are covered in detail. Every effort has been made to distinguish the role of an internal auditor versus a third party auditor. Participants will be shown how to tactfully utilize auditing techniques in their own work environment.

This course will allow an organization to qualify their internal auditors to conduct both first party and second party audits of their own facility and suppliers. Auditors will not only learn how to ensure that the system is implemented as written, but also to determine if it is effective and to identify opportunities for continual improvement.

Course Objectives:

At the end of the course, delegates will be able to:

- Understand the Quality Management System requirements in IATF 16949:2016
- Understand the automotive certification scheme and the applicability
- Interpret IATF 16949:2016 standards
- Understand the principles and practices of automotive process approach auditing
- Develop skills in planning, preparing and performing process-based IATF 16949:2016 audits
- Develop skills in preparing audit reports and conducting follow-up verification audits

Course Contents:

- Introduction of IATF 16949:2016
- Need for IATF 16949
- Basic QMS Structure and ISO 9001:2015
- ISO 9001:2015 and IATF 16949:2016 requirements
- Interpretation of IATF 16949:2016 requirements
- Importance of Customer Specific Requirements
- Core Tools Linkage
- Introduction to Auditing
- Automotive Process Approach with Risk-Based Thinking in Auditing

- Audit Planning and Preparation
- Perform the Audit
- Analyzing Audit Findings
- Roles and Responsibility of Internal Auditors
- Creation of Effective Audit Checklists
- Compiling Audit Findings
- Planning and Conducting Effective Audits
- Refining Interview and Note Taking Skills
- Closing Meeting
- Completing the Audit Report
- Corrective Action and Follow-Up
- Case Studies and Group Discussion

Training Methodology:

- Lectures
- Exercises
- Case Studies
- Group Discussion
- Participants will receive comprehensive course manuals

Who Should Attend:

This course is designed for Management Representatives, Internal Auditors, Executives and Quality Professionals who need to be equipped with a thorough understanding of the IATF 16949:2016 internal audit requirements and to ensure the effective implementation of an internal audit system. This course is also suitable for any personnel who may become involved in the certification, maintenance and internal auditing activities of a Quality Management System.

Award of Certificate:

Certificate of Successful Completion will be issued to participants with at least 75% attendance.

Duration:

2 days (14 hours)

Course Fee:

\$450 nett per trainee (GST is not applicable).

(Course fee is inclusive of all training materials and light refreshments.)